



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the July 11, 2024 Regular Board Meeting

Chairperson Buchholz called the Thursday, July 11, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson. James joined the meeting at 8:38 a.m.

Others present in person were: Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Luke Thoma, NRCS, Barb Becker, Todd County Commissioner, and Randy Neumann, Todd County Commissioner.

Buchholz asked if there were any additions or corrections to the agenda. Wendel made a motion, seconded by Williamson to accept the revised agenda for the regular July 11, 2024 meeting.

- 3.3 Remove encumbering request from Todd Gonsier
- 3.4 Remove encumbering request from Joan Gonsier
- 3.7 Add encumbering request from Kim Davidson
- 3.8 Add encumbering request from Derek and Amanda Zigan
- 3.9 Add encumbering request from Adam and Erin Sunderman
- 5.5 Remove approval of FY25 Ob Well Grant agreement
- 7.8 Add Ob Well Grant agreement was approved

Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve minutes as disbursed from the June 13, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Public member Larry Bebus joined the meeting at 8:35 a.m.

Buchholz asked the board to review June's 2024 Treasurer's Report. Williamson made a motion, seconded by Katterhagen to accept June's 2024 Treasurer's Report with receipts totaling \$261,534.70 and disbursements totaling \$31,561.98. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Motion Carried.

Buchholz called for conflict of interest. No conflict of interest reported.



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Reports:

Commissioner's Report: Commissioner Becker reported she is unable to attend the Long Prairie Policy meeting on the 18th, and she will see if her alternate Commissioner Byers can attending. County has starting reviewing round #1 proposed budgets for 2025.

Director Update: No Update.

James joined the meeting at 8:38 a.m.

SWCD Manger's Report: See report in board packet.

Katterhagen asked if we would be able to pin point areas of high nitrates from the results of the Nitrate testing clinic. Anton reported samples are from all over and two that came back high, the landowners already knew they had high nitrates. Buchholz commented he is still receiving testing kits from Wadena SWCD and asked if we could obtain an update on those results through their nitrate testing program.

Staff Reports:

Anton reported Pratt has been completing inspections, attended the regional feedlot meeting, participated in the local work group tour and helped with the booth at the Fair.

Anton reported Votruba has been working with landowners near Lake Osakis, coordinating with partners on the City of Hewitt projects, presented to BWSR on the shoreline guidebook, and sent out RIM inspection letters.

Anton reported Christiansen has been working on cost share projects and two new potential wetland violations.

Anton reported Ebnet has been working on Ag Water quality applications, feedlot interim permits and is the primary technician for the irrigation-scheduling program, at this time.

S. Katterhagen presented her visual report to the board.

NRCS Report: Thoma reported NRCS open position for a Soil Conservationist, September 6, 2024 is the deadline to sign up for EQIP, and Thoma submitted the Local Work Group Meeting comments.

1W1P SRWD Report: No meeting.

1W1P Red Eye Report: No meeting.

1W1P Long Prairie Report: July 18, 2024 there will be a policy meeting.

1W1P Crow Wing Report: July 24, 2024 there will be a policy meeting.

1W1P Mississippi Brainerd Report: Implementation funding is now available.



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BWSR Report: No report.

Celebration: Buchholz commented he was approach by a gentleman at the Todd County Fair, and the gentleman commented how nice it has been working with Kasen Christiansen and other staff at the SWCD.

Decisions Needed for Projects:

Katterhagen made a motion, seconded by James to approve FY23 Long Prairie LCCMR cost share encumbering request from A. Rothstein, C#2024.07.11-3.1, in the amount of \$1,200 for a Forest Stewardship plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve FY24 Riparian Aid cost share encumbering request from Osakis Country Club, C#2024.07.11-3.2, in the amount of \$6,000 for a wetland restoration project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Todd Gonsier request was removed from agenda.

Joan Gonsier request was removed from agenda.

Katterhagen made a motion, seconded by Williamson to approve FY2024 Mississippi-Brainerd WBIF cost share encumbering request from Big Swan Lake, C#2024.07.11-3.5, in the amount of \$18,536.25 for a lake feasibility study located in the Mississippi-Brainerd. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Wendel to approve FY23 Red Eye LCCMR cost share request from Myron Kaminsky, C#2024-07.11-3.6, in the amount of \$1,200 for a Forest Stewardship Plan located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve FY24 Mississippi-Brainerd cost share encumbering request from Kim Davidson, C#2024.07.11-3.7, in the amount of \$750 for a Forest Stewardship Plan located in the Mississippi Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve cost share encumbering request from Derek and Amanda Zigan, C#2024.07.11-3.8, in the amount of \$36,342.75 for erosion control project located in the Long Prairie Watershed pending Long Prairie Steering Committee approval.

\$8,000 FY23 Long Prairie WBIF

\$8,069.63 FY22 State Cost-share

\$6,828.64 FY23 State Cost-share

\$7,266.75 FY23 Local Capacity

\$6,177.73 FY24 Conservation Contracts

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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James made a motion, seconded by Katterhagen to approve Feedlot Performance encumbering request from Adam and Erin Sunderman, C#2024.07.11-3.9, for \$7,442.81 for a heavy use protection project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Payment:

Williamson made a motion, seconded by Wendel to approve FY23 LP LCCMR cost share payment request from Kaminsky, C#2024.05.09-3.12, in the amount of \$750 for a forest stewardship plan located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve FY23 Long Prairie WBIF cost share payment request from Mark and Jody Miksche, C#T-LP WBIF 23-05, in the amount of \$1,022.50 for a well sealing project located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve FY24 Riparian Aid cost share payment request from Helle, C2024.06.13-3.2, in the amount of \$3,750 for a repair on a cattle crossing project located in the Partridge River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by James to approve FY23 Soil Health and FY23 state cost share payment request from Cebulla, C#20240411-3.3, in the amount of \$3,471.30 (\$1,204.94 from FY23 Soil Health and \$2,266.36 from FY23 State cost share) for no-till planting in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve FY22 Riparian Aid cost share funds payment request from Gabrelcik, C#11-0030300, in the amount of \$209.68 for a shrub establishment in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve FY23 and FY24 Riparian Aid cost share payment request from Benson, C#2024.01.11-3.11, in the amount of \$9,633.57 (\$9,345 from FY23 Riparian Aid and \$288.57 from FY24 Riparian Aid) for a shoreline buffer planting in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wayne to approve FY23 Riparian Aid Cost share payment request from Rapatz, C#2024.01.11-3.10, in the amount of \$10,366.50 for a native buffer planting located Mississippi-Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve FY24 Riparian Aid cost share payment request form Jones, C#2024.05.01-3.4, in the amount of \$675 for a shoreline repair project located in the Mississippi-Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Decisions Needed for Operations:

Williamson made a motion, seconded by Wendel to approve West Central Technical Service Area contract for Technical and Engineering Services for the Nutrient Management Planning position effective July 1, 2024-June 30, 2024. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve 2024 West Central MASWCD AREA II in the amount of \$450. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Katterhagen to approve board chair signing County annual agreement with PF with the understanding that Todd SWCD will provide match dollars in lieu of the County. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve the FY2025 WBIF Long Prairie Fiscal Agreement. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Approval for 2025 OB Well agreement was moved to informational as the grant agreement was signed by District Manager Anton.

Discussion:

Anton provided handouts on the 2025 financial budget and 2025 planning budget. Budget handouts also included how Soil and Water will compensate the County, for County employees that are assigned to work on Soil and Water grant programs.

A candidate was selected for the Soil Health position and final approval will be brought to the Commissioners on July 16, 2024.

Informational:

Breakfast on the Farm will be held on Saturday, July 13, 2024 at Dale and Marie Katterhagen's Farm. Soil and Water will be having a station at the event.

The annual Enviro Fest will be held on Thursday, September 19, 2024 at Dale and Marie Katterhagen's Farm.

The annual MASWCD Convention will be held at the DoubleTree in Bloomington December 2-4, 2024.

Todd SWCD will return unspent funds from the Cebulla project in the amount of \$233.64 to the FY23 State Cost Share funding pool.

Todd SWCD will return unspent funds from the Gabrilsik project in the amount of \$86.01 to FY22 Riparian Aid.



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Todd SWCD will return unspent funds from the Benson project for \$683.43 to FY24 Riparian Aid.

Project status report was provided by Anton.

Anton signed the FY2025 ob well grant agreement effective July 1, 2024-June 30, 2025.

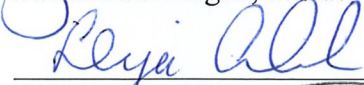
The next regular Soil and Water board meeting of Supervisors will be at held on Thursday, August 8, 2024 at the Historic Courthouse in the Commissioner's board room located in Long Prairie starting at 8:30 a.m.

Chairperson Buchholz adjourned the meeting at 9:54 a.m.



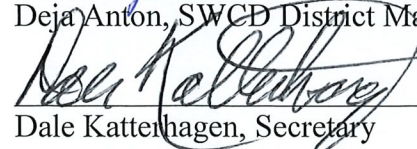
Sarah Katterhagen, Minute Prepare

8/8/2024
Date



Deja Anton, SWCD District Manager

8/8/24
Date



Dale Katterhagen, Secretary

8.8.2024
Date